

# 2023-24 Community Project Support Program - Application Form Preview

## 2022-23 Community Project Support Program

\* indicates a required field

### Welcome

Welcome to the City of Greater Geraldton's Community Project Support Program for 2023-24

The aim of this program is to provide assistance to not-for-profit community groups, clubs and organisations to implement projects, activities, programs and services that enhance and promote community wellbeing within the Greater Geraldton region.

The Community Project Support Program is offered up to twice a year for community-based projects, activities or services that:

- support and promote our cultural heritage and creative community;
- support a healthy, thriving and resilient economy that provides opportunities for all;
- support our natural environment; and / or
- support a strong democracy with an engaged community.

Applications for 2023-24 Round 1 open 2 October 2023 and close 10 November 2023

Applications for 2023-24 Round 2 open 1 April 2024 and close 10 May 2024 (if the annual budget allocation has not been fully allocated in previous rounds).

### Lodging Your Application

An organisation may only submit one application per round of the Community Project Support Program.

The level of support provided through the Community Project Support Program will be in line with the [Community Funding Guidelines](#) and funds allocated in Council's annual budget. No applicant can be guaranteed funding, nor can any applicant be guaranteed to receive the full amount requested.

Ensure that all sections of the application are completed, as the Review Panel is unable to assess incomplete applications.

### Funding Information

Amounts awarded to the successful applicants are final. **There will be no opportunity for dispute against the final allocations.**

### Guidelines

Please ensure you read through the [Community Funding Guidelines](#), as they contain further information regarding eligibility, assessment process and accountabilities.

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**I confirm that we, the applicant, have read the Guidelines and that we have met the eligibility criteria \***

Yes  No

You must confirm that you have read through the Guidelines and that you are eligible to apply for funding. If you answer no, you are not eligible for funding under the Community Grants Program.

Ineligible for Funding

**As you have indicated above that you have read the Guidelines and do not meet the eligibility criteria, your application will be deemed Ineligible for Funding and will not be assessed.**

## Organisation Contact Details

\* indicates a required field

### Applicant Details

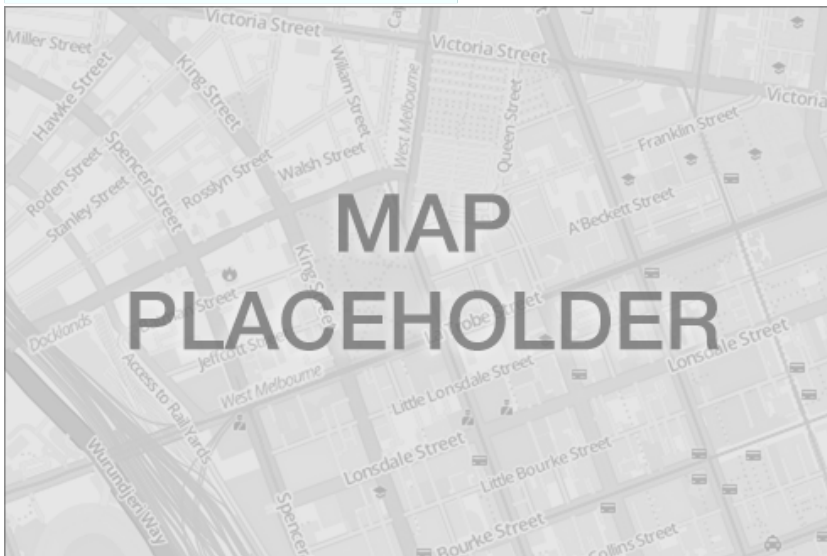
#### Applicant Organisation \*

Organisation Name

Please use your organisations full name

#### Organisation Address \*

Address

Address Line 1 and Suburb/Town are required.

To be eligible for funding, the organisation must have a base within the City of Greater Geraldton.

#### Postal Address

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Address

**What is your organisation's purpose or mission? \***

What is the reason your organisation exists?

**Does your organisation have an ABN? \***

Yes  No

**Are you registered for GST?**

Yes  No

**ABN**

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register |                                  |
|---|----------------------------------|
| ABN   |                                  |
| Entity name                                       |                                  |
| ABN status  |                                  |
| Entity type                                       |                                  |
| Goods & Services Tax (GST)                        |                                  |
| DGR Endorsed                                      |                                  |
| ATO Charity Type                                  | <a href="#">More information</a> |
| ACNC Registration                                 |                                  |
| Tax Concessions                                   |                                  |
| Main business location                            |                                  |

Must be an ABN.

**Please be aware that as per the [Community Funding Guidelines](#) you must be an incorporated organisation to be eligible for funding.**

**If the Entity Type in the ABN information above does not indicate that you are an INCORPORATED ENTITY then you will be deemed ineligible for funding and your application will not be assessed.**

Ineligible for Funding

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**As you have indicated above that you do not have an ABN your application will be deemed Ineligible for Funding, as per the Guidelines, and will not be assessed.**

## Insurances

**Does your organisation have all required insurances (i.e. Public Liability Insurance, Personal Accident Insurance, and if applicable, Workers Compensation Insurance) \***

Yes  No

**Provide your organisations current Public Liability Insurance, Personal Accident Insurance, and if applicable, Workers Compensation Insurance \***

Attach a file:

## Ineligible for Funding

**As you have indicated above that you do not have the required insurances your application will be deemed Ineligible for Funding, as per the Guidelines, and will not be assessed.**

## Applicant Contact Details

### **Project Contact \***

Title      First Name      Last Name

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

This is the person we will correspond with about this proposal. Project Contact must hold a position within the organisation

### **Position in Organisation \***

E.g. Manager, Board Member, Coordinator

### **Phone Number \***

Must be an Australian phone number.

### **Email \***

Must be an email address.

This is the email we will use to correspond with you about this proposal

## Project Details

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\* indicates a required field

## Title \*

Provide a name for your proposal. Your title should be short but descriptive

## Project Description \*

Provide details on the purpose of your proposal - what are you out to do? why is it required? what do you hope to achieve?

## Start Date \*

Projects starting prior to an outcome being made are ineligible for funding (refer to Guidelines for assessment dates).

## End Date \*

Must be a date.

## Capacity to Deliver

### Provide details to demonstrate your capacity to deliver this proposal?

Have you delivered this project / activity / event / service before? Have you delivered a project / activity / event / service of similar scale before? Describe how this will assist in delivering this proposal

## Community Strategic Plan

All activities undertaken by the City must align with our Community Strategic Plan. It is therefore a requisite that all projects funded through the City's Community Grants Program also aligns with our Community Strategic Plan.

Please refer to <https://www.cgg.wa.gov.au/documents/942/city-of-greater-geraldton-strategic-community-plan-2021-2031> for further information.

### Indicate which Community Strategic Plan pillar your proposal best aligns with (only select one Community Strategic Plan pillar) \*

1. Community       2. Economy       3. Environment       4. Leadership

### How will your proposal support and promote our cultural heritage and creative community? \*

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**How will your proposal support a healthy, thriving and resilient economy that provides opportunities for all? \***

**How will your proposal support our natural environment?**

**How will your proposal support a strong local democracy with an engaged community, effective partnerships, visionary leadership and well informed decision-making?**

## Outcomes

What are the expected outcomes of your proposal and how will they be measured?

**Outcome 1 \***

**Outcome 1 Measure \***

How will you know that the Outcome 1 has been achieved?

**Outcome 2 \***

**Outcome 2 Measure \***

How will you know that Outcome 2 has been achieved?

**Outcome 3**

**Outcome 3 Measure**

How will you know that Outcome 3 has been achieved?

**Outcome 4**

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## Outcome 4 Measure

How will you know that Outcome 4 has been achieved?

## Outcome 5

## Outcome 5 Measure

How will you know that Outcome 5 has been achieved?

## Promotional Opportunities

Provide details for all promotional opportunities that will be used to acknowledge the City's contribution (i.e. website, social media, media releases, advertising including the City logo, use of City signs / banners, Mayoral involvement etc.)

### Promotional Opportunity 1 \*

Must be no more than 50 characters.  
Title for the first promotional op

### Promotional Opportunity 1 Details

Details on how you are going to deliver the above promotional opportunity acknowledging the City's contribution

### Promotional Opportunity 2 \*

Must be no more than 50 characters.

### Promotional Opportunity 2 Details

Details on how you are going to deliver the above promotional opportunity acknowledging the City's contribution

### Promotional Opportunity 3

Must be no more than 50 characters.

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## Promotional Opportunity 3 Details

Details on how you are going to deliver the above promotional opportunity acknowledging the City's contribution

## Promotional Opportunity 4

Must be no more than 50 characters.

## Promotional Opportunity 4 Details

Details on how you are going to deliver the above promotional opportunity acknowledging the City's contribution

## Promotional Opportunities 5

Must be no more than 50 characters.

## Promotional Opportunities 5 Details

Details on how you are going to deliver the above promotional opportunity acknowledging the City's contribution

## Event Information

**Is the proposal you are applying for an event? \***

Yes  No

**Detail the specific activities that will take place \***

**What are the anticipated number of attendees?**

Must be a number.

How many people do you expect to attend the event?

**How many visitors (from outside the Greater Geraldton region), do you anticipate to attend? \***

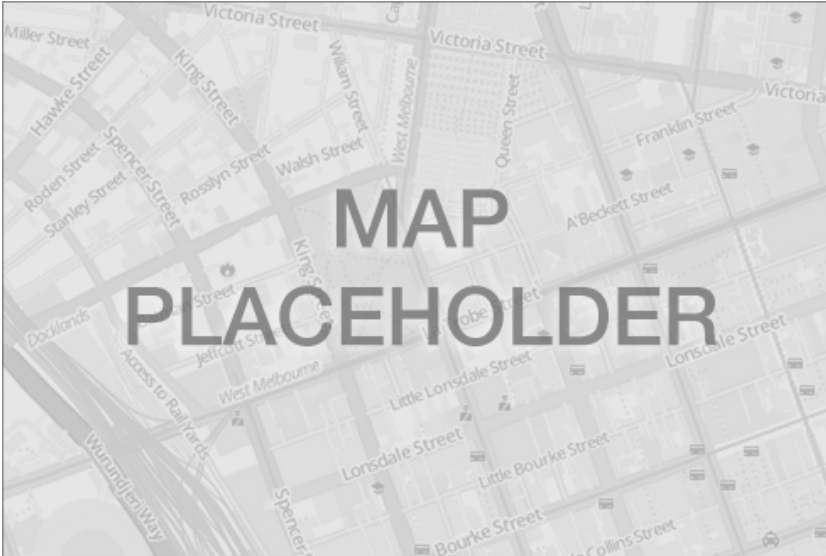
Must be a number.



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## Where will the event take place? \*

Address

Address Line 1 and Suburb/Town are required.

## How does your event encourage community involvement and participation? \*

How will attendees be encouraged to participate? Are community groups and businesses encouraged to be involved?

## How will the Event be promoted to attract visitors / tourists attending (if applicable) \*

## Have all necessary permits and applications been obtained? \*

- Yes - All permits and applications have been obtained
  - No - Permits and applications have been submitted but not approved at time of submission
  - No - None of the necessary permits and applications have been submitted at time of submission
  - Not Applicable - There are no permits or applications necessary for this event
- This includes the Booking Form for the use of any City venues (Stow Gardens, Geraldton Multipurpose Centre, QEII Centre etc.)

## Budget (Registered for GST)

\* indicates a required field

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Please provide a complete budget for your proposal.

You can either upload your own budget directly or you can complete the income and expenditure tables below.

**As your organisation is registered for GST, please ensure that all amounts below are exclusive of GST.**

**Please indicate if you are providing your own budget, or if you are completing the budget tables below**

- Upload Budget
- Complete Budget Tables Below

**Upload the complete budget for your proposal**

Attach a file:

## Income

Ensure that all income related to the proposal is indicated below, including details of other funding that you have, or will apply for.

For example: organisation's contribution, CGG grant, sponsorship, other grant funding, fundraising, ticket sales, food / drink sales etc.

Use the 'Notes' column to provide any additional information you think we should be made aware of.

Please do not add commas to figures (e.g. type 1000 not 1,000) this will ensure the figures total correctly.

| Income Description                                   | Income Amount (\$) | Funding Status | Notes |
|--|--------------------|----------------|-------|
| City of Greater Geraldton - Community Grants Program | \$                 |                |       |
| Organisation Funds                                   | \$                 |                |       |
|  | \$                 |                |       |
|  | \$                 |                |       |
|  | \$                 |                |       |
|  | \$                 |                |       |
|  | \$                 |                |       |
|  | \$                 |                |       |

## Expenditure

Ensure that all cash expenditure related to the proposal is indicated below.

For example: Materials, equipment hire, contractor fees, entertainment etc.

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Ensure that you indicate under *CGG Funded?* what items you are requesting the Community Project Support funding to be used towards. Refer to the [Community Funding Guidelines](#) for eligible and ineligible items.

Ensure that you indicate under *Local Provider?* if the item/s will be provided by businesses / organisations local to the Greater Geraldton region.

Use the *Notes* column to provide any additional information you think we should be made aware of.

Please do not add commas to figures (e.g. type 1000 not 1,000) this will ensure the figures total correctly.

For expense items above \$500, quotes will need to be provided in the file upload area below. For expense items above \$5,000, 2 quotes will need to be provided along with a declaration that there is no conflict of interest between the applicant and the supplier.

| <b>Expenditure Description</b> | <b>Expenditure Amount (\$)</b> | <b>Quote Obtained</b> | <b>CGG Funded?</b> | <b>Local Provider?</b> | <b>Notes</b> |
|--------------------------------|--------------------------------|-----------------------|--------------------|------------------------|--------------|
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |
|                                | \$                             |                       |                    |                        |              |

## In Kind Resources

In Kind Resources refers to support, materials, equipment, venues etc. that are given or donated to the proposal at no cost (i.e. you will not pay for the service).

This should also include any related project management and administration costs of your organisation directly related to this proposal.

Ensure that you indicate under *Local Provider?* if the items will be provided by businesses / organisations local to the Greater Geraldton region.

| <b>Description</b> | <b>Service Provider</b> | <b>Value \$</b> | <b>Local Provider?</b> | <b>Notes</b> |
|--------------------|-------------------------|-----------------|------------------------|--------------|
| Project Management | Applicant               | \$              |                        |              |
| Administration     |                         | \$              |                        |              |
| Volunteers         |                         | \$              |                        |              |
|                    |                         | \$              |                        |              |
|                    |                         | \$              |                        |              |
|                    |                         | \$              |                        |              |
|                    |                         | \$              |                        |              |

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|  |  |    |  |  |
|--|--|----|--|--|
|  |  | \$ |  |  |
|--|--|----|--|--|

## Budget Totals

### Total Income Amount

\$

This number/amount is calculated.

### Total Expenditure Amount

\$

This number/amount is calculated.

### Total In Kind Resources

\$

This number/amount is calculated.

### Total Project Cost

\$

This number/amount is calculated.

### Surplus / (Deficit)

This number/amount is calculated.

## Funding Request

### Total of Amount Requested \*

\$

Must be a whole dollar amount (no cents) and no more than 2000.

How much are you requesting through the Community Project Support Program? Note that you can only request up to \$2,000

### Should your request for funding be unsuccessful, or should you not receive the full amount requested, please advise the impact this will have on the delivery of your proposal? \*

Consider the impact on the proposal if you were unsuccessful, or did not receive the full amount requested

## Quotes

Quotes are required for all expenditure items over \$500 and all expenditure items that are being funded by the City.

2 quotes are to be obtained for all items over \$5,000 with a declaration that there is no conflict of interest between the applicant and the supplier.

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## Provide all necessary quotes

Attach a file:

## City of Greater Geraldton In Kind Support

In kind support available from the City includes the water of fees for venue hire, equipment hire, provision of bins etc.

In kind support does not include assistance from City staff for the delivery of your proposal.

### Do you require any in kind provisions from the City? \*

Yes  No

## Budget (Not Registered for GST)

\* indicates a required field

Please provide a complete budget for your proposal. Ensure to include details of other funding that you have, or will, apply for, whether it has been confirmed or not; as well as all expenditure related to the proposal, whether it is being funded by the City or not.

You can either upload your own budget directly or you can complete the income and expenditure tables below.

**As your organisation is not registered for GST, please ensure that all amounts below are inclusive of GST.**

### Please indicate if you are providing your own budget, or if you are completing the budget as per below

- Upload Budget  
 Complete Budget Tables Below

### Upload the complete budget for your proposal

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## Income

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For example: organisation's contribution, CGG grant, sponsorship, other grant funding, fundraising, ticket sales, food / drink sales etc.

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| Income Description                                   | Income Amount            | Funding Status | Notes |
|--|--------------------------|----------------|-------|
|  | Must be a dollar amount. |                |       |
| City of Greater Geraldton - Community Grants Program | \$                       |                |       |
| Organisation Funds                                   | \$                       |                |       |
|  | \$                       |                |       |
|  | \$                       |                |       |
|  | \$                       |                |       |

## Expenditure

Ensure that all cash expenditure related to the proposal is indicated below.

For example: Materials, equipment hire, contractor fees, entertainment etc.

Ensure that you indicate under *CGG Funded?* what items you are requesting the Community Project Support Funding to be used towards. Refer to the [Community Funding Guidelines](#) for eligible and ineligible items.

Ensure that you indicate under *Local Provider?* if the item/s will be provided by businesses / organisations local to the Greater Geraldton region.

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| Expenditure Description | Expenditure Amount       | Quote Obtained | CGG Funded? | Local Provider? | Notes |
|-------------------------|--------------------------|----------------|-------------|-----------------|-------|
|                         | Must be a dollar amount. |                |             |                 |       |
|                         | \$                       |                |             |                 |       |
|                         | \$                       |                |             |                 |       |
|                         | \$                       |                |             |                 |       |
|                         | \$                       |                |             |                 |       |
|                         | \$                       |                |             |                 |       |

## In Kind Resources

In Kind Resources refers to support, materials, equipment, venues etc. that are given or donated to the proposal at no cost (i.e. you will not pay for the service).

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| Description        | Service Provider | Value \$                 | Local Provider? | Notes |
|--------------------|------------------|--------------------------|-----------------|-------|
|                    |                  | Must be a dollar amount. |                 |       |
| Project Management | Applicant        | \$                       |                 |       |
| Administration     |                  | \$                       |                 |       |
| Volunteers         |                  | \$                       |                 |       |
|                    |                  | \$                       |                 |       |
|                    |                  | \$                       |                 |       |

## Budget Totals

### Total Income Amount

\$

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### Total Expenditure Amount

\$

This number/amount is calculated.

### Total In Kind Resources

\$

This number/amount is calculated.

### Total Project Cost

\$

This number/amount is calculated.

### Surplus / Deficit

\$

This number/amount is calculated.

## Funding Request

### Total of Amount Requested \*

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Must be a whole dollar amount (no cents) and no more than 2000.

How much are you requesting through the Community Project Support Program? Note that you can only request up to \$2,000

**Should your request for funding be unsuccessful, or should you not receive the full amount requested, please advise the impact this will have on the delivery of your proposal? \***

## Quotes

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Quotes are required for all expenditure items over \$500 and all expenditure items that are being funded by the City.

2 quotes are to be obtained for all items over \$5,000 with a declaration that there is no conflict of interest between the applicant and the supplier.

## Provide all necessary quotes

Attach a file:

## City of Greater Geraldton In Kind Support

In kind support that is available from the City includes the waiver of fees for venue hire, equipment hire, provision of bins etc.

In kind support does not include assistance from City staff for the delivery of your proposal.

### Do you require any in kind provisions from the City? \*

- Yes  No

## In-Kind Support

\* indicates a required field

### Please select from the following:

- Geraldton Multipurpose Centre
- Geraldton Regional Art Gallery
- Geraldton Regional Library
- Mullewa Recreation Centre
- Mullewa Town Hall
- (Other) Mullewa Facilities
- Queen Elizabeth II Centre
- Queens Park Theatre
- Walkaway Recreation Centre
- Other Event Fees

## Geraldton Multipurpose Centre Fees

Please indicate what services you require for the Geraldton Multipurpose Centre.

- Meeting Room - Ticketed Event - Full Day (\$135)
- Meeting Room - Ticketed Event - Half Day up to 5 hours (\$75)
- Meeting Room - Non-Ticketed Event - Full Day (\$120)
- Meeting Room - Non-Ticketed Event - Half Day up to 5 hours (\$60)
- Function Room - Ticketed Event - Full Day (\$559)
- Function Room - Ticketed Event - Half Day up to 5 hours (\$280)
- Function Room - Non-Ticketed Event - Full Day (\$477)
- Function Room - Non-Ticketed Event Half Day up to 5 hours (\$239)
- Boardroom - Ticketed Event - Full Day (\$181)



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- Boardroom - Ticketed Event - Half Day up to 5 hours (\$91)
- Boardroom - Non-Ticketed Event - Full Day (\$160)
- Boardroom - Non-Ticketed Event - Half Day up to 5 hours (\$84)
- Seminar Room - Ticketed Event - Full Day (\$108)
- Seminar Room - Ticketed Event - Half Day up to 5 hours (\$54)
- Seminar Room - Non-Ticketed Event - Full Day (\$87)
- Seminar Room - Non-Ticketed Event - Half Day up to 5 hours (\$43)
- Function Room Kitchen Only - Full Day (\$97)
- Function Room Kitchen Only - Half Day up to 5 hours (\$50)
- Combined Geraldton Multi Purpose Centre & Stow Gardens - Ticketed Event (\$937)
- Combined Geraldton Multi Purpose Centre & Stow Gardens - Non-Ticketed Event (\$874)

Please note that completing the above does not act as a booking of the venue. You are required to contact the City on 9956 6600 to make a booking for the Geraldton Multipurpose Centre.

**How many days do you require the use of the Geraldton Multipurpose Centre? \***

Must be a number.

## Geraldton Regional Art Gallery

Please indicate what services you require for the Geraldton Regional Art Gallery

- Theatrette - Full Day Ticketed Event (\$90)
- Theatrette - Half Day Ticketed Event (\$59)
- Ground Floor Gallery Space - Full Day Ticketed Event (\$149)
- Ground Floor Gallery Space - Half Day Ticketed Event (\$90)
- 1st Floor Gallery Space - Full Day Ticketed Event (\$113)
- 1st Floor Gallery Space - Half Day Ticketed Event (\$59)
- Ground AND 1st Floor Gallery Space - Full Day Ticketed Event (\$417)
- Ground AND 1st Floor Gallery Space - Half Day Ticketed Event (\$238)

Please note that completing the above does not act as a booking of the venue. You are required to contact the City on 9956 6600 to make a booking for the Geraldton Regional Art Gallery.

**How many days do you require the use of the Geraldton Regional Art Gallery? \***

Must be a number.

## Geraldton Regional Library

Please indicate what services you require for the Geraldton Regional Library.

- Randolph Stow Room 1 OR 2 - Full Day (\$119)
- Randolph Stow Room 1 OR 2 - Half Day (\$73)
- Randolph Stow Room 1 OR 2 - Hourly (\$35 / hour)
- Randolph Stow Room 1 AND 2 - Full Day (\$238)
- Randolph Stow Room 1 AND 2 - Half Day (\$146)
- Randolph Stow Room 1 AND 2 - Hourly (\$69 / hour)
- Facilities Fee (\$21 / booking)

Please note that completing the above does not act as a booking for the venue. You are required to contact the City on 9956 6659 to make a booking for the Geraldton Regional Library.

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**How many days to you require the use of the Randolph Stow room?**

Must be a number.

**How many hours do you require the use of the Randolph Stow room?**

Must be a number.

## Mullewa Recreation Centre

Please indicate what services you require for the Mullewa Recreation Centre.

- Indoor Basketball Stadium - Sporting Use (\$43 for the first three hours then \$14 per additional hour thereafter)
- Indoor Basketball Stadium - Sporting Use (\$281 per day for companies / organisations)
- Indoor Basketball Stadium - Non-Sporting Use (\$751 Stadium Hire + \$421 carpet laying, removal and clean)
- Dining Room - Shows, Dances, Weddings, Birthdays, Funerals, Wakes etc. (\$107 / day)
- Dining Room - Local Companies & Organisations (\$73 / day)
- Dining Room - Rehearsals & Decorating (\$35 / day)
- Dining Room - Meetings (\$11 / hour)

Please note that completing the above does not act as a booking of the venue. You are required to contact the City on 9956 6643 to make a booking for the Mullewa Recreation Centre.

**How many days do require the use of the Mullewa Recreation Centre?**

Must be a number.

**How many hours do you require the use of the Mullewa Recreation Centre?**

Must be a number.

## Mullewa Town Hall

Please indicate what services you require for the Mullewa Town Hall.

- Main Hall Hire - Shows, Dance, Weddings, Birthdays, Funerals, Wakes etc. (\$260 / day)
- Main Hall Hire - Local Companies and Organisations (\$96 / day)
- Main Hall Hire - Rehearsals and Decorating (\$50 / day)
- Main Hall Hire - Meetings and Expos (\$113 / day)
- Lesser Hall Hire - Shows, Dances, Weddings, Birthdays, Funerals, Wakes etc. (\$101 / day)
- Lesser Hall Hire - Local Companies and Organisations (\$68 / day)
- Lesser Hall Hire - Rehearsals and Decorating (\$39 / day)
- Lesser Hall Hire - Meetings Full Day (\$68 / day)
- Lesser Hall Hire - Meetings 1 hour (\$10)
- Equipment Hire - Bain Marie (\$59 / day)

Please note that completing the above does not act as a booking of the venue. You are required to contact the City on 9956 6643 to make a booking for the Mullewa Town Hall.

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**How many days do you require the use of the Mullewa Town Hall? \***

Must be a number.

## (Other) Mullewa Facilities

Please indicate what services you are requesting for other Mullewa Facilities.

- Youth Bus Hire - Outside Mullewa Town Site (\$2 / km)
- Youth Bus Hire - Within Mullewa Town Town Site (\$61 / hour)
- Mullewa Oval (\$454)
- Mullewa Transit House (\$91 / night)

Please note that completing the above does not act as a booking of the venue. You are required to contact the City on 9956 6643 to make a booking for the Mullewa Facilities.

**How many kms do you anticipate to do within the town site?**

Must be a number.

**How many hours do you need the Youth bus for out of town travel?**

Must be a number.

**How many nights do you require the use of the Mullewa Transit House?**

Must be a number.

## Queen Elizabeth II Centre

Please indicate what services you are requesting for the Queen Elizabeth II Centre

- Upper Hall - Full Day Ticketed Event (\$908)
- Upper Hall - Hourly Ticketed Event (\$124 / hour)
- Upper Hall - Full Day Non-Ticketed Event (\$740)
- Upper Hall - Hourly Non-Ticketed Event (\$100 / hour)
- Upper Hall - Seniors (\$156)
- Lower Hall - Full Day Ticketed Event (\$534)
- Lower Hall - Hourly Ticketed Event (\$73 / hour)
- Lower Hall - Full Day Non-Ticketed Event (\$433)
- Lower Hall - Hourly Non-Ticketed Event (\$59 / hour)
- Lower Hall - Seniors (\$95)
- Meeting Room / Patio - Full Day (\$97)
- Meeting Room / Patio - Hourly (\$15 / hour)
- Meeting Room / Patio - Seniors (\$31)
- Activity Room - Full Day (\$65)
- Activity Room - Hourly (\$12 / hour)
- Activity Room - Seniors (\$31)
- Main Kitchen (\$97)

Please note that completing the above does not act as a booking of the venue. You are required to contact the City on 9956 6636 to make a booking for the Queen Elizabeth II Centre.

# 2023-24 Community Project Support Program - Application Form Preview

**How many days do you require the use of the Queen Elizabeth II Centre?**

Must be a number.

**How many hours do you require the use of the Queen Elizabeth II Centre**

Must be a number.

## Queens Park Theatre

Please indicate what services you are requesting for the Queens Park Theatre.

- Concert Performance - Venue Hire First Performance - including Dressing Room, Foyer, Green Room - Audio Lighting and Staging in Standard configuration (\$1,563)
- Concert Performance - Venue Hire - Performing Arts Organisations with main business location in the City of Greater Geraldton (\$1,145)
- Concert Performance - Community Groups Venue Hire (\$808)
- Seminars & Conferences - Full Day Auditorium Access - including stage extended with lectern, screen down and projector (\$1,200)
- Seminars & Conferences - Part Day Auditorium Access up to 5 hours - including stage extended with lectern, screen down and projector (\$789)
- Single Space Hire - Foyer / Mezzanine / Amphitheatre / Dressing Room / Stage - Full Day (\$405)
- Single Space Hire - Foyer / Mezzanine / Amphitheatre / Dressing Room / Stage - Hourly Rental (\$62 / hour)
- Cinema & Film Screenings - Main Auditorium Commercial (\$568)
- Cinema & Film Screenings - Community (\$281)
- Cinema & Film Screenings - Amphitheatre (\$560)
- Digital Projector and Screen - offsite including delivery, set up and return (\$248)
- Digital Projector & Screen - Amphitheatre, Foyer or Mezzanine (\$178)
- Audio System for Projector Package - Offsite (\$56)
- Yamaha Grand Piano on Stage (\$227 per tuning)
- Upright Piano (\$140 per tuning)
- Lectern - Off Site - Pick up only (\$29)
- Portable Sound System - Offsite (\$91)

Please note that labour costs, security, ticketing fees etc. will not be provided in kind. Completing the above does not act as a booking for the venue. You are required to contact the City on 9956 6662 to make a booking for the Queens Park Theatre.

**How many days do you require the use of the Queens Park Theatre for? \***

Must be a number.

## Walkaway Recreation Centre

Please indicate what services you are requesting for the Walkaway Recreation Centre.

- Indoor Basketball Stadium - Sporting Use (\$43 for first 3 hours, \$14 / hour thereafter)
- Indoor Basketball Stadium - Sporting Use (\$281 / day)
- Indoor Basketball Stadium - Non-Sporting Use Ticketed (\$659 / day)
- Indoor Basketball Stadium - Non-Sporting Use Non-Ticketed (\$541 / day)

# 2023-24 Community Project Support Program - Application Form Preview

- Meeting Room - Day (\$65 / day)
- Meeting Room - Hourly (\$16 / hour)
- Kitchen (\$97 / day)

Please note that completing the above does not act as a booking for the venue. You are required to contact the City on 9956 6600 to make a booking for the Walkaway Recreation Centre.

## How many days do you require the use of the Walkaway Recreation Centre?

Must be a number.

## How many hours do you require the use of the Walkaway Recreation Centre?

Must be a number.

## Other Event Fees

Please indicate what services you are requesting from the City of Greater Geraldton.

- Power for Grounds / Parks - Full Day (\$94)
- Power for Grounds / Parks - Half Day (\$56)
- Power for Grounds / Parks - Week (\$511)
- Water for Grounds / Parks - Full Day (\$49)
- Water for Grounds / Parks - Half Day (\$27)
- Water for Grounds / Parks - Week (\$255)
- Parks & Grounds - Ticketed Event (\$227)
- Parks & Grounds - Non-Ticketed Event (\$80)
- Bin Hire - Delivery, collection & cleaning of 240 litre bin (Price on application)

Please note that completing the above does not act as a booking for the above services. You are required to contact the City on 9956 6600 to book these services.

## Please advise the name of the ground / park you will be using for your event

## How many days do you require the use of the grounds / park?

Must be a number.

## How many bins do you require?

Must be a number.

## Impact of Unsuccessful In-Kind Request

### Should your request for in-kind support not be successful, please advise the impact this will have on the delivery of your proposal?

# 2023-24 Community Project Support Program - Application Form Preview

## Supporting Documentation

### Required Documents

You must provide a copy of the following to be eligible for funding:

1. Most recent Annual Report and / or the most recent Profit and Loss Statement of your organisation as signed by your Accountant / Finance Manager; and
2. Certificate of Incorporation (if you have previously uploaded your organisations Certificate of Incorporation via SmartyGrants you are not required to resubmit)

#### **Annual Report**

Attach a file:

Upload your most recent Annual Report

Provide a web address / link to your most recent Annual Report online (must be a valid URL)

#### **Profit & Loss Statement**

Attach a file:

Upload your most recent Profit and Loss Statement as signed by your Accountant or Finance Manager

#### **Certificate of Incorporation**

Attach a file:

Upload your Certificate of Incorporation

### Additional Documents

Please provide any additional documents that will assist the Review Panel in reviewing your application, and that highlights the community need for your proposal.

For example: Programs, Letters of Support, Business Plan, Event Management Plans, Board Meeting Minutes, photos, reports, strategic or operational plans, feedback from previous projects etc.

#### **Additional Documentation**

Attach a file:

Note that any Letters of Support from any City of Greater Geraldton Officer or Councillor provided as part of your application will automatically be disregarded.

## Declaration and Privacy Statement

\* indicates a required field

# 2023-24 Community Project Support Program - Application Form Preview

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation / group.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the City of Greater Geraldton immediately if any information provided in this application changes or is incorrect.

The City of Greater Geraldton respects all personal and confidential information received, and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the services in accordance with the City's powers, functions and purposes. It may also be used by the City and their representatives to conduct research and customer satisfaction surveys so that we may better understand community needs and can improve service delivery. Should you need to change or access your personal details, please contact the City of Greater Geraldton on 9956 6940 or by email at grants@cgg.wa.gov.au.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

**I am authorised to complete this application on behalf of the organisation and have read and understood the Declaration and Privacy Statement \***

Yes

**Authorised Person's Name \***

Title      First Name      Last Name

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|

**Position \***

**Date of Declaration \***

## Feedback

\* indicates a required field

Before you review your application and click on the SUBMIT button, please take a few moments to provide some feedback.

**Please indicate how you found the application process: \***

- Very Easy
- Easy
- Neutral
- Difficult
- Very Difficult

**Please provide us with your suggestion about any improvements to this form, or the City's Community Funding Programs that you think we need to consider**

# 2023-24 Community Project Support Program - Application

Form Preview

